

*City of Highland Park*  
*Department of Public Works*



Directive Number: **05-3107-01**  
Subject: **Voluntary Sewer Lateral Cost Share Program**  
Effective Date: **June 1, 2015**  
Review: **As Needed**  
Amends/Supersedes: **None**  
APWA Standard: **N/A**

**Purpose:**

The purpose of this Voluntary Sewer Lateral Cost Sharing Program (the “*Program*”) is to assist homeowners in minimizing house and property flooding due to sanitary sewer surcharges by addressing the condition of the private sewer lateral, through full lining or complete replacement, or overhead plumbing or other approved sewer backflow-preventing devices.

**Statement of Practice:**

The City Council, in its legislative discretion, has determined that the best interests of the City and its residents will be served by providing financial incentives to owners of single-family homes to rehabilitate sanitary sewer lateral lines or to install sewer backflow-prevention devices.

The Director of Public Works is hereby authorized and directed to implement all necessary rules and procedures to ensure the efficient and fair distribution of Voluntary Sewer Lateral Cost Sharing reimbursements pursuant to this Program, as it may be amended from time-to-time; provided, however, that applicants for, and recipients of, Program reimbursements, will be subject to each of the following conditions:

- A. Program eligibility is limited to the owners of single-family residential structures located within the corporate limits of the City.
- B. Only sanitary sewer private lateral lines, owned and maintained by single-family residential property owners, are eligible for Voluntary Sewer Lateral Cost Sharing.
- C. Each single-family residential property is eligible to participate only once in the Program.
- D. The Program is a stand-alone program requiring a building permit and inspection of existing private sanitary and storm sewer laterals, in accordance with City Code requirements. Further, the City will conduct a dye test for cross-connection between storm sewer and sanitary sewer systems on any property seeking to participate in the Program. If any cross-connection is found, whether storm sewer discharging into private sanitary sewer lateral or vice-versa, the property owners will be required to remove the cross-connection by installing separate discharge lines for storm and sanitary sewer laterals. Upon approval of the disconnect and issuance of a building permit, the applicant will be considered for Voluntary Sewer Lateral Cost Sharing.

