

# **City of Highland Park Block Party Application**



This application must be completed and returned 21 days prior to your block party.  
Return application to:

Highland Park Police Department  
Special Events Division  
1677 Old Deerfield Road  
Highland Park, IL 60035

**You will be contacted by a representative of the Police Department should your Block Party require special city services or if a conflict arises. It is important to provide contact information for a person that will be available up until and through the event.**

## City of Highland Park Block Party Request

1. Please submit your request to the Highland Park Police Department for approval, no less than 21 days prior to your planned block party.
2. Sidewalks or parkways may be used, however, no nets, blockades, etc. are allowed across the street. Through streets are evaluated on a case-by-case basis. Critical thoroughfares may result in a denial.
3. Block parties may block cul-de-sacs or dead end streets. Blockades must be portable. Emergency vehicles must have immediate access.
4. A resident (21 or older) from at least 75% of the homes that will be affected by the requested road closure, must sign the attached document affirming that they have been invited to or have no objections to the block party. If there is an objection, they are to notify the Police department of their concern.
5. Just one (1) person must be in charge. Name, address and telephone number must be supplied to the Police Department. The telephone number must be manned at all times.
6. Party is subject to all laws (i.e. loud music, disorderly conduct, alcohol consumption, fireworks). If a complaint is received regarding minor violations, the Police department will notify the person in charge with a warning by telephone. If a second complaint or serious violation is received and verified by an officer, you will be requested to have the party disband and/or moved inside.
7. Block parties are only authorized by the Chief of Police or his designee.
8. When the resident requests barricades on this form, the police will forward a copy of the approved block party request to Public Works, who will drop off barricades on the parkway of the person in charge. When party is over, the barricades must be returned to the original location of drop off so Public Works can pick them up.
9. **The person in charge (listed below) is responsible for clean up of the area after the block party. ALL DEBRIS MUST BE REMOVED AT THE END OF THE BLOCK PARTY.**

*Noise Ordinance attached*

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*last name*

*first name*

*street address*

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*street location of block party*

*time (beginning & ending) and date of block party*

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*telephone number (must be manned during block party)*

*signature of Applicant*

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**SIGNATURE OF CHIEF/DESIGNEE**

**DATE APPROVED**

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**SIGNATURE OF CHIEF/DESIGNEE**

**DATE DENIED**

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**REASON FOR DENIAL**

Barricades requested Yes \_\_\_\_\_ No \_\_\_\_\_ Time Requested \_\_\_\_\_

**COPY: Police Department**  
Records  
Communications

**Fire Department**

**City Hall**

**Public Works**

**City of Highland Park  
Block Party Awareness  
Hold Harmless Agreement**

I am aware of the block party planned to occur in my neighborhood on \_\_\_\_\_  
*DATE*  
and the request for temporary closure of our road for that day. By affixing my signature to this form, I attest that I am at least 21 years of age and have no objection to the party taking place as long as it abides by all applicable City Ordinances. I hereby agree to indemnify and hold harmless the City of Highland Park and its officers, agents, servants, employees, attorneys and officials from and against all claims arising out of, connected with, or in any way related to the Event.

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*NAME* *ADDRESS* *DATE*

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*NAME* *ADDRESS* *DATE*

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*NAME* *ADDRESS* *DATE*

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*NAME* *ADDRESS* *DATE*

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*NAME* *ADDRESS* *DATE*

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*NAME* *ADDRESS* *DATE*

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*NAME* *ADDRESS* *DATE*

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*NAME* *ADDRESS* *DATE*

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*NAME* *ADDRESS* *DATE*

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*NAME* *ADDRESS* *DATE*



## City of Highland Park Ordinance Pertaining to Noise

### Sec. 95.001 Public nuisances enumerated.

It is hereby declared to be a public nuisance for any person, firm, corporation or association to do, suffer or permit, any of the following:

(O) To willfully create and/or make or cause to be made or continued any loud and raucous sound or noise which, because of its volume level, duration and character, annoys, disturbs, injures or endangers the comfort, health, peace, repose, and/or safety of reasonable persons of ordinary sensibilities within the corporate limits of the City, including but not limited to the kinds of noise generated by:

- (5) The indoor use or operation of any radio receiving set, musical instrument, phonograph or other machine or device for the producing or reproducing of sound in such a manner as to disturb the peace, quiet and comfort of the inhabitants within the area of audibility or at any time with louder volume than is necessary for convenient hearing for the person or persons who are in the room or chamber in which such machine or device is operated and who are voluntary listeners thereto [The operation of any such set, instrument, phonograph, machine or device in such a manner as to be plainly audible from a location of not less than fifty (50) feet from the source of the noise after a police officer has, within the previous 48 hours, requested such person to cease such operation, shall be prima facie evidence of the violation of this paragraph]; (Ord. 21-92, J. 19, p. 080-082, passed 7/13/92)
  
- (8) Those noises which shall disturb or break the rest, sleep or quiet of individuals of said City in the night time from **8:00 PM** on any day until 7:00 AM when the following day is Monday through Friday, and **from 10:00 PM** until 9:00 AM when the following day is a Saturday, Sunday, or legal holiday; provided, however, that noises generated by the following activities shall not be deemed public nuisances: [This restriction shall not apply to public safety vehicles, snow removal equipment (including but not limited to snowplows and snowblowers), emergency operations of urgent necessity in the interest of public health and safety, and morning golf course turf maintenance equipment]; and/or (Ord. 92-75, J. 12, p. 1435, passed 10/28/75; Ord. 6-89, J. 18, p. 007, passed 1/9/89; Ord. 21-92, J. 19, p. 080-082, passed 7/13/92)