

# City of Highland Park

## Building Division

### ***HOMEOWNER / GENERAL CONTRACTOR AGREEMENT***

In recent years, increasing numbers of Highland Park homeowners have accepted the general contractor responsibilities for their home improvement projects. To assist our residents in meeting this challenge, the Building Division feels it advantageous to alert our residents to the responsibilities required in completing the permitted property improvements.

As owner of the property located at \_\_\_\_\_,  
I request permission from the City of Highland Park to act as my own general contractor. I understand, upon entering into this agreement, that;

- 1.) I am ultimately responsible, as the permit holder, for the performance of all subcontractors on the job site and compliance with the plans and specifications on file with the city;
- 2.) If my subcontractors or I fail to call for the required inspections, I then am responsible, at the city's request, to expose all necessary areas, or to remove all or part of the work that was completed in violation of the City of Highland Park Building Code;
- 3.) The City will perform, as part of the permit fee, two code compliance inspections for each construction category. I further acknowledge that I am subject to a re-inspection fee for each additional inspection in accordance with the Fee Ordinance;
- 4.) All work shall be performed in accordance with the various building codes applicable in the City of Highland Park.

Owners Name \_\_\_\_\_

*PLEASE PRINT*

Address \_\_\_\_\_

Signature \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Date \_\_\_\_\_