



**CITY OF HIGHLAND PARK  
FIRE ALARM & SPRINKLER PERMIT APPLICATION**

DEPARTMENT OF COMMUNITY DEVELOPMENT  
BUILDING DIVISION  
1150 HALF DAY ROAD, HIGHLAND PARK, ILLINOIS 60035  
(847) 432-0808 • FAX (847) 926-8885  
Web: www.cityhpil.com

**Construction  
Site Address**

Owner's Name

Owner's Telephone                      Owner's Email

**Fire Alarm Contractor's  
Business Name**

Contact Name

Business Address                      City                      Zip Code

Telephone Office                      Cell

State Alarm License Number

Email Address

State Alarm License Contractor's Signature / Date

Comments:

Received / Date                      Approved / Date                      Issued / Date

**Sprinkler Contractor's  
Business Name**

Contact Name

Business Address

Telephone Office                      Cell

State Sprinkler Contractor's License Number

Email Address

Fire Sprinkler Contractor's Signature / Date

Comments:

Received / Date                      Approved / Date                      Issued / Date

Master Permit Number \_\_\_\_\_

Fire Alarm Permit Number \_\_\_\_\_

New Fire Alarm

Alter Fire Alarm

Total Permit Fees Due

\$ \_\_\_\_\_

Fire Sprinkler Permit Number \_\_\_\_\_

New Fire Sprinkler

Alter Fire Sprinkler

Total Permit Fees Due

\$ \_\_\_\_\_

**Note: Permits expire 12 months from the date of issuance.**

By signing this document you acknowledge and agree that all the information provided is true and accurate on your behalf. You further acknowledge that you have read and accept all responsibilities listed in the conditions and notices found on the back of this sheet referred to as page 2.

## CONDITIONS

This permit authorizes only work for which a FEE has been noted and paid. The permittee shall be responsible for constructing all work in accordance with the description set forth in the application, plans, and specifications and no error or omission in said application, plans, and specifications as filed whether approved or not, shall relieve the permittee from conforming with the Building Code of Highland Park, Illinois and all other pertinent ordinances in the installation, alteration, or repair of any such work.

The permittee does hereby agree to indemnify and hold the City of Highland Park, its employees, agents and assigns harmless from any and all claims, demands, damages, costs, expenses and causes of action, of any kind of nature whatsoever, brought by any person or arising out of any work performed pursuant to this permit, including but not limited to any all injuries and damages to person, property, or otherwise which occur, directly or indirectly, in connection with the work so performed. The permittee further agrees to reimburse the City of Highland Park for all reasonable costs, expenses, and attorney fees incurred by the City of Highland Park, its employees, agents and assigns in the defense of any claim, demand, or cause of action brought on account of or arising out of any of the work performed pursuant to this permit.

The permittee shall be responsible for scheduling all inspections, INCLUDING ALL FINAL INSPECTIONS, of all work performed pursuant to this permit.

## NOTICE OF UNDERGROUND PUBLIC UTILITY FACILITIES

Before excavating grading or ANY other work below the surface of the ground, the permittee is responsible to notify the following utilities, securing location of and protection for all underground public utility facilities.

**J.U.L.I.E. 1-800-892-0123**

## Sec. 170.003.1 AMENDMENTS TO THE INTERNATIONAL BUILDING CODE

The following amendments to the International Building Code, 2009 Edition, shall control whenever a conflict arises between the amendments set forth in this Section and the provisions of the International Building Code, 2009 Edition.

(9) Section 105.5. shall be added to the International Building Code, and shall read as follows:

105.5. The permit shall expire after a period of 12 months from the date of issuance. The Code Official is authorized to grant, in writing an extension for a period of not more than 180 days. The extension shall be requested in writing and justifiable cause for the requested extension shall be demonstrated. (Ord. 70-01, J. 27, p. 333-391, passed 11/26/01, Ord. 21-04, J. 30, p. 66-69, passed 3/8/04; Ord. 49-07, J. 33, p. 280-324, passed 6/11/07); Ord 19-11, J.37, P. 58-103. Passed 2/14/11

### **Reinspection Fees**

The fee to be paid for reinspection in excess of one (1) trip, to inspect any single phase of construction as required by the Code Official, due to inaccurate or incorrect information of failure to make necessary repairs or corrections of faulty construction shall be the rate set forth in the Annual Fee Resolution for each trip in excess of one (1) trip.

**By signing this document you acknowledge and agree to terms and policies stated within this document pursuant to the Highland Park Code of 1968.**